

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

June 16, 2025

6:00 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

Public Portion will begin at 7:00 p.m in the Board Meeting Room

2 Windsor Avenue, Hopatcong, NJ 07843

CALL TO ORDER

Time: ____pm

1. FLAG SALUTE

2. OPENING STATEMENT

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place at 7:00 p.m following the Executive Session (in room 21) which starts at 6:00 p.m. on June 16, 2025 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

3. ROLL CALL

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	----- ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	----- ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	----- ▾	Nicole Falconi-Shubert

4. EXECUTIVE SESSION

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m. following the executive session.

Motion to enter executive session:

(ACTION) Motion by Choose Item ▾ . seconded by Choose Item ▾

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	----- ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	----- ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	----- ▾	Nicole Falconi-Shubert

5. RECONVENE

Motion to Reconvene

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(ACTION)Motion by Choose Item seconded by Choose Item

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	-----... ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	-----... ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	-----... ▾	Nicole Falconi-Shubert

6. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- April 28, 2025- Executive Session
- April 28, 2025 - Regular Meeting

Motion to approve 6a-6b:

(ACTION)Motion by Choose Item . Seconded by Choose Item

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	-----... ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	-----... ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	-----... ▾	Nicole Falconi-Shubert

7. SUPERINTENDENT'S REPORT AND HIB REPORT

- Superintendent's Report – **Mr. Jeffrey Hallenbeck, Superintendent of Schools**
- A second reading and approval of the Superintendent's HIB Report for May 2025 as presented to the Board at the May meeting on May 19, 2025. Approval of the Superintendent's HIB report for June 2025 for first reading and review as presented to the Board at the June meeting on June 16, 2025. A review and approval of all HIB reports from July 2024 through June 2025 as presented to the Board at the June 16, 2025 meeting.
- Student Representatives: **Natalia Gerena-Roman & Lilyanne Zinsli**

Motion to approve 7a –7c:

(ACTION)Motion by Choose Item . Seconded by Choose Item

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	-----... ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	-----... ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	-----... ▾	Nicole Falconi-Shubert

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8. **ACKNOWLEDGEMENTS/CORRESPONDENCE**

- a. Congratulations to the following students who were chosen as **Hopatcong High School's Students-of-the-Marking Period** for their outstanding performance:
 - Grade 8** – Hayden Arnold
Honorable Mention: Olivia Schwarzer
 - Grade 9** – Abigail Lemke
Honorable Mention: Joseph Seck
 - Grade 10** – Liam Murphy
Honorable Mention: Robert Blunt
 - Grade 11** –Antonio Sudak
Honorable Mention: Georgi Andonov, Katie Colgan, Gabriel Ramos
 - Grade 12** - Patrick Comerford
Honorable Mention: Emily Garrison
- b. Congratulations to **Hopatcong High School Senior Award/Scholarship Recipients** for the 2024 – 2025 school year.
- c. Congratulations to the following students who were chosen as **Hopatcong Middle School's Students-of-the-Month** for their outstanding performance in May 2025:
 - Grade 4** - Samantha Echavarria
 - Grade 5** - Saylor Tidwell
 - Grade 6** - Angeleah Gutierrez
 - Grade 7** - Logan Brown, Nataleigh Garrity

9. **PARENT/TEACHER ORGANIZATION REPRESENTATIVES**

10. **PUBLIC COMMENT – GENERAL DISCUSSION**

11. **FINANCE**

Approval of the following Finance items, 11a– 11j, as recommended by the Superintendent of Schools:

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, May 19, 2025, through June 16, 2025 be approved in the following amounts:

General Fund and Special Revenue (Grants) account -	\$919,829.94
Cafeteria account -	\$74,535.63
Fund 30 -	\$100,289.73
- b. It is recommended by the Superintendent that the board approve the Treasurer's Report for the month of May 2025.
- c. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of May 2025.
- d. It is recommended by the Superintendent that the board approve the Transfer Report for the month of May 2025.

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- e. Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of June 16, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- f. Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of June 16, 2025, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

g. **QUASI-ENTITY RESOLUTION**

Whereas, the School Alliance Insurance Fund membership allows additional insured status for Booster Clubs, Foundations and other affiliated entities, and

Whereas, upon completion of the Quasi Entity General Application, and a formal Hopatcong Board of Education resolution recognizing the Entity as an additional insured receiving quasi entity status,

Therefore, be it resolved, the Hopatcong Board of Education formally recognizes the following, as Quasi-Entities of the Hopatcong Board of Education:

- HEPTO – Hopatcong Elementary Parent Teacher Organization
- HHSPTSO – Hopatcong High School Parent Student Teacher Organization
- Hopatcong Chiefs Booster Club
- Hopatcong Music Boosters
- Hopatcong Drama Club
- Project Graduation

- h. It is recommended by the Superintendent that the board approve the tax levy payment schedule below for the 2025-2026 school year:

YEAR	MONTH	GEN FUND PAYMENTS
2025	July 2025	\$2,510,608.50
	August 2025	\$2,510,608.50
	September 2025	\$2,510,608.50
	October 2025	\$2,510,608.50
	November 2025	\$2,510,608.50
	December 2025	\$2,510,608.50
	Sub Total	\$15,063,651.00

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2026	January 2026	\$2,510,608.50
	February 2026	\$2,510,608.50
	March 2026	\$2,510,608.50
	April 2026	\$2,510,608.50
	May 2026	\$2,510,608.50
	June 2026	\$2,510,608.50
	Sub Total	\$15,063,651.00
Total		\$30,127,302.00

- i. WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and /or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Hopatcong Board of Education wishes to transfer an amount not to exceed \$1,839,659 unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve account.

NOW THEREFORE BE IT RESOLVED by the Hopatcong Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

- j. WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Hopatcong Board of Education wishes to transfer an amount not to exceed \$250,000.00 unanticipated excess current year revenue or unexpended appropriations from the general fund into the Maintenance Reserve account.

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NOW THEREFORE BE IT RESOLVED by the Hopatcong Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

Motion to approve 11a – 11j:

(ACTION) Motion by Choose Item . Seconded by Choose Item

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	----- ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	----- ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	----- ▾	Nicole Falconi-Shubert

12.

PERSONNEL

Approval of the following personnel items, **12a – 12s**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval to accept the resignation of **Alex Feinberg** from his position as Paraprofessional effective June 18, 2025.
- b. Approval to accept the resignation of **Kathryn Gallagher** from her position as Middle School Special Education Teacher effective June 30, 2025.
- c. Approval of the employment of **Natalie Earl** as a High School Social Worker effective September 1, 2025 at a salary of \$76,410, which represents MA, Step 1 of the 2025-2026 HEA contract, pending the receipt of her NJDOE Social Worker certification.
- d. Approval of the employment of **Emily Pappas** as an Elementary Teacher at Tulsa Trail effective September 1, 2025 at a salary of \$70,560, which represents BA, Step 2 of the 2025-2026 HEA contract.
- e. Approval of a leave of absence for **Employee #81542** beginning May 15, 2025 consisting of up to 10 total earned paid days and 4 weeks total of consecutive FMLA leave with an anticipated return date of July 1, 2025
- f. Approval of **Susan Pallotta** to work eight days of work at their per diem rate of 1/200th of their salary during the summer.
- g. Approval of **Alexa McLean** and **Martina Villani** to work as Multilingual Learner Summer School Teachers effective June, 23, 2025-July 16, 2025, Monday through Thursday at a rate of \$40/hour for 5 hours a day.
- h. Approval of **Employee #81508** be suspended with pay, effective June 10, 2025, pending the outcome of legal investigations that are ongoing.

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- i. Approval of **Employee #81803** be placed on administrative leave with pay, effective June 10, 2025, pending the outcome of investigations that are ongoing.
- j. Approval of the following Paraprofessional Non Renewals for the 2025-2026 school year: **Employee #81779, Employee #81696.**
- k. Approval of the following **Coach/Advisor** Positions for the 2025-2026 school year:

Name	Nature of Action	Position	Classes	Level	Salary
Luis Mendez	Appoint	MS Intramurals	C	3	\$2332
Mark Certo	Appoint	Head Football Coach	A	4	\$7,712
Vincent Marinoni	Appoint	Asst. Football Coach	B	4	\$5,034
Michael Strack	Appoint	Asst. Football Coach	B	2	\$3,666
Austin Brown	Appoint	Asst. Football Coach	B	4	\$5,034
Roger White	Appoint	Football	-	-	VOLUNTEER
Wilson Cusano	Appoint	Head Boys Soccer Coach	A	4	\$7,712
Eric Fajerman	Appoint	Asst. Boys Soccer coach	B	4	\$5,034
Craig Vallaro	Appoint	Head Girls Soccer Coach	A	4	\$7,712
Dave Campagna	Appoint	Assistant Girls Soccer Coach	B	4	\$5,034
Heather DelBagno	Appoint	Fall Head Tennis Coach	B	4	\$5,034
Isabel Yarosz	Appoint	Head Fall Cheerleading Coach	B	3	\$4,388
Christina Gannon	Appoint	Asst. Fall Cheerleading Coach	B	3	\$2,862
Peter Oesen	Appoint	Head Cross Country Coach	A	4	\$7,712
James McKowen	Appoint	Fall ESports	B	4	\$5,034
Pat McQuire	Appoint	Fall/Winter/Spring ESports	-	-	VOLUNTEER
Eric Fajerman	Appoint	Head Wrestling Coach	A	4	\$7,712
Vincent Marinoni	Appoint	Head Boys Basketball Coach	A	4	\$7,712
David Campagna	Appoint	JV Basketball Boys Coach	B	4	\$5,034
Mark Certo	Appoint	Freshman Boys Basketball Coach	B	4	\$5,034
Jack Quinoa	Appoint	Basketball Boys			VOLUNTEER
Jaime Douglas	Appoint	Head Girls Basketball Coach	A	4	\$7,712
Christy Brennan	Appoint	JV Basketball Girls Coach	B	2	\$3,666
Hank Fattorusso	Appoint	Freshman Girls Basketball Coach	B	4	\$5,034
James McKowen	Appoint	Winter ESports	B	4	\$3,287
Christina Gannon	Appoint	Head Comp. Cheerleading Coach	B	3	\$4,388
Isabel Yarosz	Appoint	Asst. Comp. Cheerleading Coach	B	3	\$2,862
Ryan Tatarka	Appoint	Ice Hockey	-	-	Mt Olive
Heather DelBagno	Appoint	Spring Head Tennis Coach	B	4	\$5,034
Mike Juskus	Appoint	Head Boys Track Coach	A	4	\$7,712
Peter Oesen	Appoint	Head Girls Track Coach	A	4	\$7,712

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Jamie Douglas	Appoint	Assistant Track Coach	B	4	\$5,034
Austin Brown	Appoint	Assistant Track Coach	B	4	\$5,034
Paul Miller	Appoint	Head Softball Coach	A	4	\$7,712
Craig Vallaro	Appoint	Asst. Softball Coach	B	4	\$5,034
Loren Turner	Appoint	Head Golf Coach	B	4	\$5,034
Jim Valentine	Appoint	Head Baseball Coach	A	4	\$7,712
Matt Andrews	Appoint	Asst. Baseball Coach	B	4	\$5,034
James McKowen	Appoint	Spring Esports	B	4	\$3,287
O'Shea, Kristen	Appoint	Fall HS Chorus Club	C	3	\$2,332
Christine Kalembe	Appoint	NHS *split	A	4	\$2,181.5
Heather DelBagno	Appoint	NHS *split	A	4	2,181.5
Heather Delbagno	Appoint	NJHS *split	C	4	\$1,429
Christine Kalembe	Appoint	NJHS *split	C	4	\$1,429
Peter Oesen	Appoint	HS Student Council *split	B	4	\$1,643.50
Ken Olsen	Appoint	HS Student Council *split	B	4	\$1,643.50
Nancy Duffy	Appoint	Academic Bowl	E	4	\$1,566
Christine Kalembe	Appoint	Literary Magazine	C	4	\$2,858
Nick Schiavone	Appoint	Yearbook	A	4	\$4,363
Ken Olsen	Appoint	Quest	C	4	\$2,858
Hank Fattorusso	Appoint	Quest	C	4	\$2,858
Kerri Batche	Appoint	Fall Play Director	B	4	\$3,287
Jennifer Colgan	Appoint	Fall Technical Director	D	3	\$1,458
Megan Nardone	Appoint	Fall Play Costume Makeup	D	4	\$1,782
Kerri Batche	Appoint	Vocal Director	D	4	\$1,782
Megan Nardone		Fall Drama Club Advisor	D	4	\$1,782
Kerri Batche	Appoint	Spring Play Director	B	4	\$3,287
Jennifer Colgan	Appoint	Spring Technical Director	D	3	\$1,458
Megan Nardone	Appoint	Spring Drama Club Advisor	D	4	\$1,782
Megan Nardone	Appoint	Play Costume Makeup - Spring	D	4	\$1,782
Nicole Rizzo Deluca	Appoint	HS Spring Play Choreographer	D	4	\$1,782

- I. It is recommended by the Superintendent that the Board approve the merit pay for the 2024-2025 school year for the following Confidential Staff members, based upon successful evaluations:

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Employee Number	Amount
80033	\$2,000
80307	\$2,000
80368	\$2,000
80887	\$2,000
81348	\$2,000
80468	\$2,000
81224	\$2,000
81440	\$1,000

- m. It is recommended by the Superintendent that the Board approve the merit pay for the 2024-2025 school year for the following HOPA Staff members, based upon successful evaluations:

Employee Number	Amount
80162	\$1,191.90
81822	\$623.84
81124	\$1,114.40
80327	\$1,191.90
81844	\$1,036.90
81464	\$1,095.03
81404	\$1,095.03
80481	\$1,153.15
81343	\$1,095.03
81151	\$998.15

- n. Approval of the following **Extra Duty/Extra Pay** Positions for the 2025-2026 school year:

Name	Nature of Action	Position	Salary
Alana Benninger	Appoint	MS Grade 4 Cafeteria Duty	\$2,400
Yanet Guevara	Appoint	MS Grade 5 Cafeteria Duty	\$2,400
Leeanne Juliano	Appoint	MS Grade 6 Cafeteria Duty	\$2,400
Luis Mendez	Appoint	MS Grade 7 Cafeteria Duty	\$2,400

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Amanda Maliszewski	Appoint	TT Cafeteria/Recess Duty	\$2,850
Jason Mulvihill	Appoint	Fall Weight Room Instructor	\$1,100
Austin Brown	Appoint	Winter Weight Room Instructor	\$1,100
David Campagna	Appoint	Spring Weight Room Instructor	\$1,100
Kelcey Russo	Appoint	Senior Class Advisor	\$2,456
Megan Nardone	Appoint	Junior Class Advisor	\$1,722
Austin Brown	Appoint	Sophomore Class Advisor	\$909
Laura Tykowski	Appoint	Freshman Class Advisor	\$758

- o. Approval of the following rate of pay per position for **Athletic Event Staff** for the 2025-2026 school year:

Position	Pay Rate
Basketball Clock (per game)	\$25
Basketball Crowd Control	\$50
Basketball Door Security	\$50
Basketball Ticket Taker	\$50
Basketball Ticket Seller	\$55
Basketball Public Announcer	\$35
Site Manager (Basketball and Wrestling)	\$100
Start Line	\$50
Long Jump	\$50
Field Event - girls	\$50
Field Event - boys	\$50
High Jump	\$50
Pole Vault	\$50
Site Manager	\$100
Chain Crew	\$25
Announcer	\$50
Football Camera	\$80
Football Head Ticket Seller	\$60
Football Ticket Seller	\$55
Football Ticket Taker	\$50

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Football Parking (main lot)	\$100
Football Crowd Control	\$50
Cross Country Back Course Crowd Control	\$50
Site Manager	\$100

- p. Approval of all 2025-2026 school year staff members and substitutes to be utilized on an as needed basis to work as Athletic Event Staff Members for 2025-2026 athletic events, to be paid at the Board Approved rate of pay per position.
- q. Approval of the following staff to take and receive tuition reimbursements*, as per contract, upon successful completion of the course and submission of paperwork

Course Approval /Reimbursement Approval

Name	Course Title	Course Number	Credits	Cost
Christi Murphy	Creating a Google Apps Classroom	EDUC 717E	3	\$420
	I am Burnt Out! The Road to Recovery	EDUC 719S	3	\$420
Siobhan Winkler	RTI and RIT2: Revitalizing K-12	EDUC_716F	3	\$420
	Understanding Asperger's Syndrome	EDUC_714U	3	\$420
Dominic Schiavone	Personal Motivation & Maintaining a Positive Attitude in the Classroom	EDUC 714A	3	\$420
Christina Belfiore	RTI and RIT2: Revitalizing K-12	EDUC_716F	3	\$420

****The maximum rate of reimbursement per credit for the 24-25 school year is \$453.***

- r. Approval of the following substitutes:
- Ashley Calix, Substitute Teacher
- s. Approval of the following 2025 Extended School Year (ESY) Programs:
- All school nurses and substitute school nurses employed for the 2024-2025 school year and for the 2025-2026 school year are recommended to be utilized to serve as a school nurse for the 2025 Extended School Year program. There will be one nurse per day assigned to the program. Each individual will be paid \$50 per hour for a maximum of 88 hours over 16 days.
 - All school nurses and substitute school nurses employed for the 2024-2025 school year and for the 2025-2026 school year are recommended to be utilized to complete vision and hearing screenings for students referred to the Child Study Team during the summer break. The nurse completing the assessment will be compensated \$50 per

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screening.

3. Rate of pay for Kathy Diaz is \$40 per hour. She will work a maximum of 18 hours over the 16 days of the Extended School Year Program.
4. Resignation of Angelina Zammito, ESY Paraprofessional.

Motion to approve 12a-12s:

(ACTION) Motion by Choose Item seconded by Choose Item

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	----- ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	----- ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	----- ▾	Nicole Falconi-Shubert

13. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Approval of the following staff to attend Professional Development/Conference*

Name	Title	Cost	Date
Ken Olsen	NJ Transition Partnership	\$0	6/3/25
Lisa Osbun	Step By Step Respond	\$19	6/25

****Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

Motion to approve 13:

(ACTION) Motion by Choose Item seconded by Choose Item

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	----- ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	----- ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	----- ▾	Nicole Falconi-Shubert

14. POLICY & REGULATIONS

Approval of item 14a as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

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a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

P&R 5111 - Eligibility of Non Resident Students

Motion to approve 14a:

(ACTION)Motion by Choose Item ▾ seconded by Choose Item ▾

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	-----... ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	-----... ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	-----... ▾	Nicole Falconi-Shubert

15. **STUDENTS AND SERVICES**

Approval of the following items, 15a-15c as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- Approval for 5 hours of home instruction services per week beginning 6/2/25 until the end of the school year for student no. 13782. Instruction will be provided by Hopatcong certificated staff at the Board approved rate of \$40.00 per hour.
- Approval for 5 hours of home instruction services per week beginning 5/19/25 until the end of the school year for student no. 13430. Instruction will be provided by Hopatcong certificated staff at the Board approved rate of \$40.00 per hour.
- Approval for any certificated school staff from the 2024-2025 and 2025-2026 school year can be employed as home instructors for the 2025-2026 school year if needed.

Motion to approve 15a-15c:

(ACTION)Motion by Choose Item ▾ seconded by Choose Item ▾

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	-----... ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	-----... ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	-----... ▾	Nicole Falconi-Shubert

16. **RESOLUTIONS**

Approval of the following resolutions as per the recommendation of the Superintendent of Schools.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

June 16, 2025

6:00 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

Public Portion will begin at 7:00 p.m in the Board Meeting Room

2 Windsor Avenue, Hopatcong, NJ 07843

- a. It is recommended by the Superintendent that the Board of Education approve the Affirmative Action Team Members to participate in the development of the needs assessment and Comprehensive Equity Plan.
- b. It is recommended by the Superintendent that the Board of Education approve the submission of the three-year Comprehensive Equity Plan and Statement of Assurance for School Years 2025-2026 through 2027-2028.
- c. It is recommended by the Superintendent that the Board of Education approve the Annual School Security Drill Statement of Assurance and 2024-2025 School Bus Evacuation Drill Reports as required by NJAC 6A:27-11.2
- d. It is recommended by the Superintendent that the Board of Education approve the Updated Chronic Absentee Attendance Action Plans for the Hopatcong High School, Middle School, Tulsa Trail and Durban Avenue Schools for the 2024-2025 School Year.
- e. It is recommended by the Superintendent that the Board of Education approve the submission of Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2025-2026 school year.
- f. It is recommended by the Superintendent that the Board of Education approve the Superintendent Evaluation for the period of July 1, 2024 through June 30, 2025.
- g. WHEREAS, the Hopatcong Board of Education seeks to ensure the timely, efficient, and environmentally responsible, and cost-effective collection and disposal of waste for the district's facilities; and

WHEREAS, on April 11, 2025, the Board issued a Request for Bids (RFB) seeking qualified waste disposal service providers for a term of three (3) years; and

WHEREAS, the deadline for submission of bids was May 20, 2025, and one bid was received in response to the RFB; and

WHEREAS, the sole bid was submitted by Waste Management, Inc., a reputable and experienced provider of waste disposal services; and

WHEREAS, the Board has reviewed the submitted bid and determined that it is responsive and in the best interest of the Hopatcong School District to proceed with awarding the contract to Waste Management, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Hopatcong Board of Education hereby authorizes the execution of a three-year contract with Waste Management, Inc., commencing on July 1, 2025 and expiring on June 30, 2028, under the terms and conditions outlined in the bid proposal submitted on May 20, 2025;

BE IT FURTHER RESOLVED that the Superintendent or other appropriate officer is hereby authorized and directed to take all necessary actions to finalize and execute said contract and to undertake any and all administrative steps to implement the contract in accordance with this resolution.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

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2 Windsor Avenue, Hopatcong, NJ 07843

Motion to approve 16a-16g:

(ACTION) Motion by Choose Item ▾ seconded by Choose Item ▾

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	----- ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	----- ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	----- ▾	Nicole Falconi-Shubert

17. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for May 20, 2025 through June 16, 2025 in the amount of \$261,100.18 for Regular bills and \$5,111,435.09 for Contractor bills.
- b. The Superintendent and the Director of Transportation recommend the **approval of a Shared Services Agreement with the Roxbury Township Board of Education** whose address is 42 North Hillside Avenue, Succasunna, NJ whereby Roxbury Township Board of Education will provide fleet maintenance to Hopatcong on site at the Roxbury Transportation garage. This agreement is effective for one (1) school year period from July 1, 2025 to June 30, 2026.
- c. The Superintendent and the Director of Transportation recommend the **approval of the 2024-25 transportation agreement** with Mrs. Nguyen.
- d. d. The Superintendent and the Director of Transportation recommend the **approval of contract renewal for the Employee # 81303 as a bus driver** for the 2025-2026 school year. Terms of contract including hours and route assignments to be approved at a future meeting date pending route availability.
- e. The Superintendent and the Director of Transportation recommend the **approval of the following Stipends** to be paid July 15, 2025.

Employee ID #	Stipend	Amount
Bisignani, Kyle	Transportation Software	\$15,000
Schwab, Katie	Payroll/Benefits	\$10,000
Byrnes, Janine	Additional Duties/Time	\$10,000

HOPATCONG BOARD OF EDUCATION

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Schwab, Kathleen	Additional Duties/Time	\$10,000
Verdi, Chris	Additional Duties/Time	\$10,000
Byrnes, Margaret	Additional Duties/Time	\$5,000
Harrison, Lori	Additional Duties/Time	\$7,500

- f. The Superintendent and the Director of Transportation recommend the ***approval of the equivalent of two (2) days' pay*** for School Bus Drivers and Aides for maintaining perfect attendance in the 2024-2025 school year to be paid June 30, 2025 as per contract as follows:

Employee #	Amount
81751	\$386.10
81357	\$227.50
81794	\$386.10
81750	\$386.10
80269	\$445.50
81725	\$386.10

- g.
1. The Superintendent and the Director of Transportation recommend the ***acceptance*** of student transportation ***quotations for Special Education School Year Routes*** for the 2024-2025 School Year as listed on Exhibit A.
 2. The Superintendent and the Director of Transportation recommend the ***award*** of student transportation ***quotations for Special Education School Year Routes*** to the lowest, responsible and responsive bus contractor companies for the 2024-2025 School Year as listed on Exhibit A.
 3. The Superintendent and the Director of Transportation recommend the ***approval of route contract addendums*** for the 2024-2025 School Year as listed on Exhibit A.
 4. The Superintendent and the Director of Transportation recommend the ***acceptance*** of student transportation ***quotations for Athletic/Class/Field Trips*** for the 2024-2025 School Year as listed on Exhibit A.
 5. The Superintendent and the Director of Transportation recommend the ***award*** of student transportation ***contracts for quoted Athletic/Class/Field Trips*** to the

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

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lowest, responsible and responsive bus contractor companies for the 2024-2025 School Year as listed on Exhibit A.

6. The Superintendent and the Director of Transportation recommend the ***renewal of 2024 Extended School Year Routes for the 2025 Extended School Year*** at State issued CPI increase of 3.57% or less as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the ***renewal of 2024-2025 School Year Routes for the 2025-2026 School Year*** at State issued CPI increase of 3.57% or less as listed on Exhibit A.
8. The Superintendent and the Director of ***Transportation recommend the acceptance of bids submitted from the May 28, 2025 Bid #2025-26-01*** for the 2025 Extended School Year as listed on Exhibit A.
9. The Superintendent and the Director of Transportation ***recommend the award of bids submitted from the May 28, 2025 Bid #2025-26-01*** to the lowest, responsible and responsive bus contractor company for the 2025 Extended School Year as listed on Exhibit A.
10. The Superintendent and the Director of Transportation recommend the ***rejection of bids submitted from the May 28, 2025 Bid #2025-26-01*** due to non-compliance or termination of the routes as listed on Exhibit A.
11. The Superintendent and the Director of ***Transportation recommend the acceptance of bids submitted from the May 29, 2025 Bid #2025-26-02*** for the 2025-2026 School Year as listed on Exhibit A.
12. The Superintendent and the Director of Transportation ***recommend the award of bids submitted from the May 29, 2025 Bid #2025-26-02*** to the lowest, responsible and responsive bus contractor company for the 2025-2026 School Year as listed on Exhibit A.
13. The Superintendent and the Director of Transportation recommend the ***acceptance*** of student transportation ***quotations for Special Education Routes*** for the 2025 Extended School Year as listed on Exhibit A.
14. The Superintendent and the Director of Transportation recommend the ***award*** of student transportation ***quotations for Special Education Routes*** to the lowest, responsible and responsive bus contractor companies for the 2025 Extended School Year as listed on Exhibit A.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

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15. The Superintendent and the Director of Transportation recommend ***the approval of Parent Transportation Contracts*** for the 2025 Extended School Year as listed on Exhibit A.

16. The Superintendent and the Director of Transportation recommend ***the approval of the following new member districts*** for the 2025-2026 school year:

Denville Public Schools

(ACTION)Motion by Choose Item . seconded by Choose Item

-----... ▾	Natalia Cappello	-----... ▾	Kevin Daviau	----- ▾	Veronica Schram
-----... ▾	James Chaffee, Jr.	-----... ▾	Philip DiStefano	----- ▾	Jennifer Polowchena
-----... ▾	Jayson Cittrich	-----... ▾	Jayna Gulan	----- ▾	Nicole Falconi-Shubert

18. **BOARD OF EDUCATION MEMBER COMMENTS**

19. **ADJOURNMENT**

Motion to adjourn:

(ACTION)Motion by Choose Item . seconded by Choose Item

All in favor: Choose an item. Time: